

Documents for Visa (Foreign Registration Card)

[2024.03.15.기준]

TO DO	Foreign Registration Card Re-issuance (D2)		Foreign Registration Card Extension (D2)		Foreign Registration Card Extension (D2)	Changing to Job-Seeking Visa (D10)				
WHO	New Students, Returning Students, Readmitted Students	Students who lost it	Enrolled Students, Students with extended semesters		Undergraduate who complete credits & prepare other graduation conditions ----- Graduate Students who complete prog. & prepare thesis	Graduated Students				
WHEN	Within 90 days after arrival in Korea	Right Away	before visa expires		before visa expires	Within 2 weeks after graduation ceremony				
REQUIRED DOCUMENTS	1. Application Form 2. Passport & Coy of Passport 3. Color Photo(3.5cm x 4.5cm) 4. Certificate of Enrollment 5. Proof of Residence 6. Application Fee: KRW30,000		1. Application Form 2. Passport & Copy of Passport 3. Foreign Registration Card 4. Tuition Payment Receipt 5. Certificate of Enrollment 6. Transcript 7. Confirmation Form for Faculty Adviser -only for students with extended sem. 8. Certificate of Bank Balance ① Mandatory to submit -GPA below than 2.0 (in previous sem. or in total) -Students with extended semesters ② Required amounts to show <table><tr><td>Required Study Period</td><td>below than 1 year KRW1,070,000*extension month</td><td>more than 1 year KRW 13,000,000</td></tr></table> 9. Proof of Residence 10. Application Fee: KRW60,000		Required Study Period	below than 1 year KRW1,070,000*extension month	more than 1 year KRW 13,000,000	1. Application Form 2. Passport & Copy of Passport 3. Foreign Registration Card 4. Payment Receipt for Thesis Defense -only for graduate students who paid the fee 5. Certificate of Prog. Completion 6. Transcript 7. Confirmation Form for Faculty Adviser 8. Certificate of Bank Balance: KRW980,000*extension month 9. Proof of Residence 10. Application Fee: KRW60,000		1. Application Form 2. Passport & Copy of Passport 3. Foreign Registration Card 4. Diploma (or Certificate of Graduation) -Acceptable only within 3 years from the date of obtaining degree in Korea 5. Transcript 6. Plan for Seeking Employment 7. TOPIK(valid) or KIIP Certificate 8. Proof of Residence 9. Application Fee: KRW130,000
Required Study Period	below than 1 year KRW1,070,000*extension month	more than 1 year KRW 13,000,000								

- How to apply
- ① Visit Immigration Office(required to make a reservation at www.hikorea.go.kr) ② Online application at www.hikorea.go.kr ③ Submit to School(in Mar. & Sept.)
- Where to get the documents
- @ CISS(Global Center #105): Application Form, Confirmation for Faculty Adviser, Confirmation of Residence, Plan for Seeking Employment
- @ One-Stop Student Center(Administration Hall #105): Certificate of Enrollment, Transcript, Program Completion, Certificate of Graduation
- @ ONKOOKMIN Portal: Tuition Payment Receipt, Research Student Fee Payment Receipt
- Proof of Residence
- If you are not the contractor for housing, a copy of the contractor's Foreign registration card and confirmation for residence are required.